



APPLE AFTERSCHOOL

221 Thunderbird Drive Aptos, Ca. 95003 (831) 685-0629

www.appleafterschool.com

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Welcome to the fall session of Apple Afterschool! Apple students will begin **on Apple's first day of fall; one day AFTER public school begins**. This allows our students a day to orient fully and confidently with their public school first) 😊 Please take the time to note the following to insure your student's success at Apple Afterschool:

- 1) **ABSENCES** *Always call (685-0629) if your student will not be in attendance* for any reason; it is NOT okay for a sibling or friend to tell us. Neglect of this results in needless worry and time and may also jeopardize enrollment.
- 2) **INFORM YOUR SCHOOL OF ATTENDANCE AT APPLE:** *Call AND send a note* to your student's teacher AND public-school office ASAP informing them of your student's attendance and days per week at Apple Afterschool.
- 3) **SIGN IN/SIGN OUT:** Please be sure to ALWAYS sign your student in and out (initials are not acceptable). Please be sure to keep your list of those able to pick up your student updated (only listed adults 18 years + are eligible).
- 4) **LATE END OF DAY PICK UPS:** Arrive on time. *If you do arrive late, you must pay a late fee (cash or check) directly to the teacher waiting with your student (\$5 per minute, \$15 minimum).* *Please take the time to have a back-up plan,* (late pickups are stressful your child AND teachers who often have plans after 5:30) and may jeopardize enrollment.
- 5) **SCHOOL TUITION:** Tuition is due on the first and late after the 10th. Please make your check to Apple Afterschool, Inc. and drop in our payment box near sign out sheet. To avoid a \$25 late fee and \$22 returned check fee please make arrangements with Minh or Mallory and include a post-dated check IN ADVANCE if you must pay late.
- 6) **LUNCH/ SNACKS AT APPLE:** Kindergarten students should have a nutritious lunch that includes protein fruit, veggies, etc. ALL students should have extra snacks and water; Apple will also provide a daily snack and drink.
- 7) **FULL/EXTENDED DAYS AT APPLE:** During winter/spring breaks, conference week and SBC days (if interest) Apple may offer optional camps (8:00 - 5:30 p.m.) for an additional fee; see online calendar for more information.
- 8) **ENROLLMENT PAPERWORK:** To insure that ALL required paperwork is on file (must be complete before student attendance) be sure to view/download our guide and enrollment forms on our website, www.appleafterschool.com
- 9) **APPLE IS AN AFTERSCHOOL ENRICHMENT PROGRAM,** NOT a daycare nor recreation program (our founders and director we have the same credentials as your child's teacher). We also work hard to develop exciting and enriching experiences to enhance our student's public-school education. Apple also presents vital social skill development classes and we encourage you to interact often with Apple's staff; questions and support are much appreciated!
- 10) **MONTHLY NEWSLETTER** Apple will also send monthly notes describing student lesson, special activities and important reminders. Be sure to also take the time to read and discuss Apple's studies with your child as well.